



**To:
All members of the
Council**

Please reply to:

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Date: 7 July 2023

Supplementary Agenda
Council - Thursday, 13 July 2023

Dear Councillor

I enclose the following items which is on the agenda for the Council meeting to be held on Thursday, 13 July 2023:

12. Reports from the Committee Chairs

3 - 4

To receive and agree the reports from the Committee Chairs.

The Decision Notice for the Economic Development Committee .

Yours sincerely

Karen Wyeth
Corporate Governance

To the members of the Council

Councillors:

D. Saliagopoulos (Mayor)
E. Baldock
M. Arnold
M.M. Attewell
C. Bateson

J.R. Boughtflower
J. Button
J. Caplin
R. Chandler
D. Clarke

A. Gale
M. Gibson
K.M. Grant
S. Gyawali
K. Howkins

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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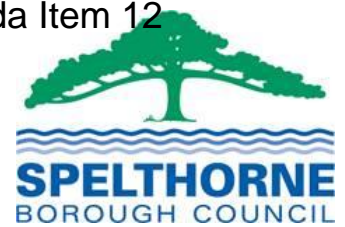
S.N. Beatty
M. Beecher
S. Bhadye
M. Bing Dong
H. Boparai
L. Brennan
M. Buck
T. Burrell

J.T.F. Doran
S.M. Doran
S.A. Dunn
A. McLuskey
H.R.D. Williams
M. Lee
R. Geach
D. Geraci

N. Islam
A. Mathur
L. E. Nichols
K. Rutherford
O. Rybinski
J.R. Sexton
J. Turner
B. Weerasinghe

Substitute Members:

Councillors:



Economic Development Committee

Decisions taken at the meeting held on Thursday, 6 July 2023.

Meeting Time:

7.00 pm

Meeting Venue:

Council Chamber, Knowle Green, Staines-upon-Thames, TW18 1XB

PRESENT: Councillor Howard Williams (Chair), Councillor John Boughtflower (Vice-Chair), Councillor Mary Bing Dong, Councillor Jon Button, Councillor Rebecca Geach and Councillor Suraj Gyawali

6. REVIEW OF STAINES BUSINESS IMPROVEMENT DISTRICT (BID)

The Committee **resolved** to note the presentation on the Staines Business Improvement District.

7. RESPONSE TO HEATHROW NOISE ACTION PLAN CONSULTATION

The Committee **resolved** to agree Spelthorne Council's response to Heathrow's draft Noise Action Plan, including any further comments or changes agreed at the meeting, with the final sign-off to be delegated to the Chair and Vice-Chair of the Economic Development Committee and Environment and Sustainability Committee.

8. INCUBATOR MONITORING

The Committee **resolved** to approve the recommended option as set out in the report.

9. FORWARD PLAN

The Committee **resolved** to note the forward plan subject to the inclusion of the following items:

- Surrey County Council's Economic Development department would be invited to give a presentation at a future Committee meeting
- The Committee's Terms of Reference would be reviewed at the next meeting
- The Economic Prosperity Strategy would be reviewed at the next meeting

NOTES:-

- (1) *Members are reminded that the "call-in" procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*
- (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
 - (b) *Decisions to award a contract following a lawful procurement process;*
 - (c) *Those decisions:*
 - i. *reserved to full Council*
 - ii. *on regulatory matters*
 - iii. *on member conduct issues.*

- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Administrative Committee for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *The members exercising the right of call-in must not be members of the Committee which considered the matter.*
- (5) *When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:*
 - a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*
 - b. *Evidence that the decision fails to support one or more of the Council's Corporate Plan priorities to the detriment of the majority of the Borough's residents; or*
 - c. *Evidence that explicit Council Policy or legal requirements were disregarded.*
- (6) *Once the request for 'call-in' has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.*
- (7) *The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Administrative Committee.*
- (8) *Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Administrative Committee to review the decision subject to call-in at the earliest possible opportunity.*
- (9) *In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Administrative Committee.*
- (10) *In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Administrative Committee shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.*
- (11) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on 12 July 2023.*